



Monthly factoring

With this program you are able to split your costs/revenues periodically.

Example (accounting year = calendar year):

Incoming invoice for a fee from 01.07.2016 – 30.06.2017

6 months of the costs have to be posted to accounting year 2016 and 6 months to accounting year 2017.

Posting => Monthly factoring => Basic data

Here you define the desired basic data for the monthly factoring module:

type of monthly factoring	daily or monthly
posting date	do you want to post at the beginning or at the end of the month
voucher no.	use the original voucher number of the invoice or enter a new one at the posting process
post up to	do you want the monthly factoring postings only for the current month/quarter/year or for the whole service period always
post previous year	do you want to split an monthly factoring in the previous year also for each month of the whole service period or do you want to post it only to the last period of the previous year
Check – not defined accounts	On setting „restrict voucher types“ the application will check if there are any postings with a different monthly factoring period and this account is not definied in the basic data.



In the bottom area on tabpage „voucher types“ you are able to define voucher types which should be used for this check.

If you don't enter one or more voucher types, all postings will be checked.

Konten		Belegarten	
	Belegart	Bezeichnung	

settings – enter invoice

only within the accounting year Is it allowed to enter a service period only within the accounting year or also over the current accounting year.
(valid for online posting/stack posting)

Closed periods in past Is it allowed to enter a service period to closed periods in the past

Account definitions (bottom area)

Konten		Belegarten				
	account monthly	voucher type	current account	RechAbgr. VerrKto	recei/liab. curr.acc.	
	4200	BB	9998	3999	2998	
	7000	BB	9998	2999	3998	

account monthly factoring these accounts will be considered in the monthly factoring module

voucher type this voucher type will be used on posting process

current account this account will be used for monthly factoring postings within the same accounting year

RechAbgr. VerrKto this account will be used for monthly factoring postings for the next accounting year

accrual instead of costs
defferal instead of revenue

recei/liab. curr. acc. this account will be used as contra account for monthly factoring postings in the past

e.g. costs / **other liabilities**
 other receivables / revenue



Examples (accounting year = 01.01.2016 – 31.12.2016), postings until 31.12.2015:

repost to the previous year:

Incoming invoice with 100,- on 31.01.2016 for service period 01.12.2015 – 31.12.2015

The application provides 2 postings:

7000 / 3998	- 100,-	cancellation with 31.01.2016
7000 / 3998	100,-	posting with 31.12.2015

The costs are in year 2015.

Balance sheet with 31.12.2015 - account 3998 „other liabilities“ with 100,-

repost to next year(s):

Incoming invoice with 3.000,- on 01.11.2015 for service period 01.11.2015 – 30.04.2018

The application provides 3 postings:

7000 /	- 3.000,-	cancellation with 01.11.2015
9990	- 200,-	costs for 2015
2999	2.800,-	accrual (28 months)
7000 / 9990	100,-	posting costs with 30.11.2015
7000 / 9990	100,-	posting costs with 31.12.2015

The costs are in year 2015 with 200,-.

The current acc. 9990 within the same year is 0,-.

Balance sheet with 31.12.2015 - account 2999 „accrual“ with 2.800,-.



Posting => Monthly factoring => Monthly factoring

monthly factoring - posting			
posting date	01.01.2016	—	31.12.2016
		post up to	31.12.2016
			<input type="button" value="Read"/>

posting date which period to you want to check?
(new posted invoices)

post up to up to which date do you want to post monthly factorings?
New/existing postings
(suggestion – see basic data „post up to“)

Read start the selection

	posting date / voucher date	ouche	voucher number	description for post	debit	credit	service from	service up to
9998	Umbuchungen unterjährig				-1.440,00	-600,00		
+	31.07.2016 / 31.07.2016	BB	123459		-240,00		01.07.2016	01.07.2016
+	31.08.2016 / 31.08.2016	BB	123459		-240,00		01.08.2016	01.08.2016
+	30.09.2016 / 30.09.2016	BB	123459		-240,00		01.09.2016	01.09.2016
+	31.10.2016 / 31.10.2016	BB	123459		-240,00		01.10.2016	01.10.2016
+	30.11.2016 / 30.11.2016	BB	123459		-240,00		01.11.2016	01.11.2016
+	31.12.2016 / 31.12.2016	BB	123459		-240,00		01.12.2016	01.12.2016

Here you see new posted invoices from your entered monthly factoring accounts (costs/revenue) and also already existing monthly factoring postings on your current accounts. (green background)

With a click to the plus you can check the details.



Advice – please notice the detail postings. (click on the plus)
Program is not able to post it!

In details:

The cost centre/cost unit on your current accounts doesn't match with the setting on your monthly factoring accounts (cost/revenue). (you will loose cost accounting informations)



cancellation of the original invoice



information – there are further postings (after your „posting up to“ date).



The period is closed or the accounting year doesn't exist.
Program is not able to post it.

You can correct the error (e.g. open the period / create the accounting year) or you make a double click on the red X to enter a new date/period.



monthly factoring - data

posting date: 31.08.2016

voucher date: 31.08.2016

posting text:

Ok Cancel



Cost centre/cost unit inactive

You can correct the error (set cost centre/cost unit active) or you make a double click on the symbol to enter a new cost centre/cost unit.

Aliquotierung - Kostenstelle/träger

cost centre: 500 Marketing

cost unit: - - -

OK Cancel



OK – can be posted.

At the bottom area you proceed with the postings.

voucher no.

stack's name: aliquotation

protocol: total (selected), error

booking: protocol (selected), booking

booking button

voucher no. if you don't use the original voucher number (see basic data), please enter the desired voucher number.

stack's name name of the stack

protocol total complete posting protocol
error print only advices/errors

booking protocol simulate the postings incl. protocol
booking execute the postings incl. protocol



**„change account lines“ on existing monthly factoring postings
button Monthly factoring:**

account	7000	sonst. Aufwand	cost centre	00000110	Test
contra-acc	3998	sonstige Verbindlichkeiten	cost unit		
UVA gemeldet		00.00.0000		aliquotation	

Here you get an overview of the whole invoice.
Original voucher, aliquoted parts for each accounting year and an open amount.

aliquotation						
	posting date / voucher date / voucher type / voucher number	debit	credit	service from	service up to	
	7000 sonst. Aufwand	2.400,00		01.07.2015	01.06.2017	
	01.09.2016 / 01.09.2016 / ER / 95	2.400,00		01.07.2015	01.06.2017	
15	01.01.2015 - 29.02.2016	800,00		01.07.2015	01.02.2016	
	31.07.2015 / 31.07.2015 / BB / 95	100,00		01.07.2015	01.07.2015	
	31.08.2015 / 31.08.2015 / BB / 95	100,00		01.08.2015	01.08.2015	
	30.09.2015 / 30.09.2015 / BB / 95	100,00		01.09.2015	01.09.2015	
	31.10.2015 / 31.10.2015 / BB / 95	100,00		01.10.2015	01.10.2015	
	30.11.2015 / 30.11.2015 / BB / 95	100,00		01.11.2015	01.11.2015	
	31.12.2015 / 31.12.2015 / BB / 95	100,00		01.12.2015	01.12.2015	
	31.01.2016 / 31.01.2016 / BB / 95	100,00		01.01.2016	01.01.2016	
	29.02.2016 / 29.02.2016 / BB / 95	100,00		01.02.2016	01.02.2016	
16	01.03.2016 - 31.12.2016	400,00		01.03.2016	01.06.2016	
	noch nicht gebucht	1.200,00				

Posting => Monthly factoring => Protocol

monthly factoring - protocol			
Art	detailliert		
invoice date	01.01.2017	—	31.12.2017
restrictions			
posted	<input type="checkbox"/>	00.00.0000	— 00.00.0000
not posted	<input type="checkbox"/>	00.00.0000	— 00.00.0000
Periode	/		

type

detailed

You will see all monthly factoring postings
(posted / not posted)

compressed

You will see only one line for each invoice
(independent if it's posted/not posted)



invoice date from/to

when did you book the invoice?

only type „detailed“

posted from/to

monthly factoring postings during this time period
(time period empty = all)

not posted

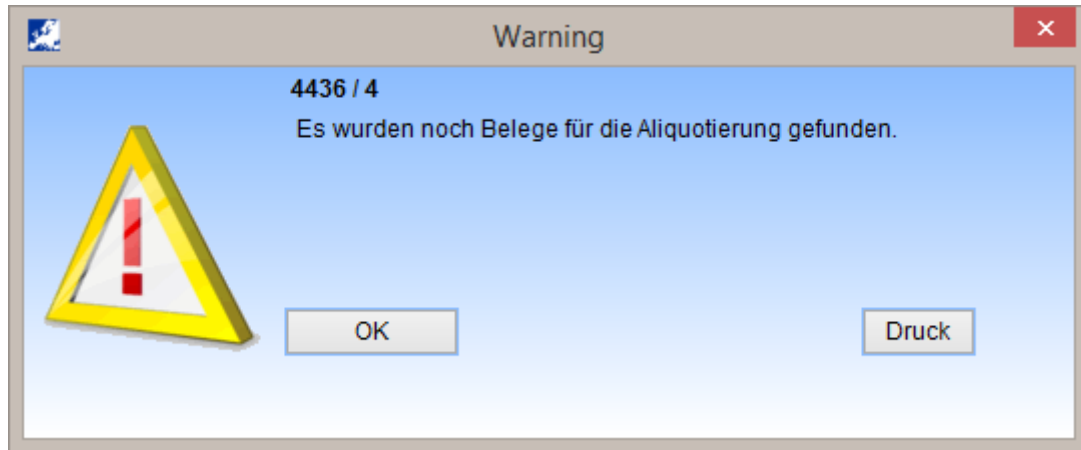
time period for open monthly factoring postings
(time period empty = all)

only type „compressed“

period

monthly factoring period
(time period empty = all)

If you receive this message before the print out::



Please check „Posting => Monthly factoring => Monthly factoring“ – there are monthly factoring postings, which are not finished.