



## Reminder via Crystal Reports (from V6.4.903)

Remind => Reminder => Options

Tabpage „Options“

Change the printout version to „Crystal Reports“.

Please notice, that you can change the options only if there is no active reminder selection.

**Options reminder management**

Options | Reminder expenses | Voucher types | Email | Crystal Reports

no. of reminders: 4

printout version: Crystal Reports

print description: ☐

increase of rem.levels after days:

first-time	reminder level	reminder level	reminder level	reminder level
3				

reminder levels:

increase: ☒ decrease: ☐ equal: ☐

remind in:

customers: ☒ positions: ☐

Sort:

account no.:  none:  none:  none:

options:

interval in days: 14

tolerance amount in: EUR: 1

interest on arrears from level: 2 360 D

contacts:

Address at line: 2

height of footer: 7

rounding: 0,01

take bal.into consideration: ☒

Format reminder date: TT.MM.JJJJ

Vorgangsnummer: ☒ leer

mailversion: Microsoft Outlook

faxversion: standard printout

register rem.notes in: MS Word 8

make reminder levels due: ☐ from level:

print reminder level 0: ☐

print neg.interests on a: ☐



Remind => Reminder => Options  
Tabpage „Crystal Reports“

Here you have to put in the corresponding report for each language you use.  
You can put in the path to the report manually or via File => Open (CTRL+O).

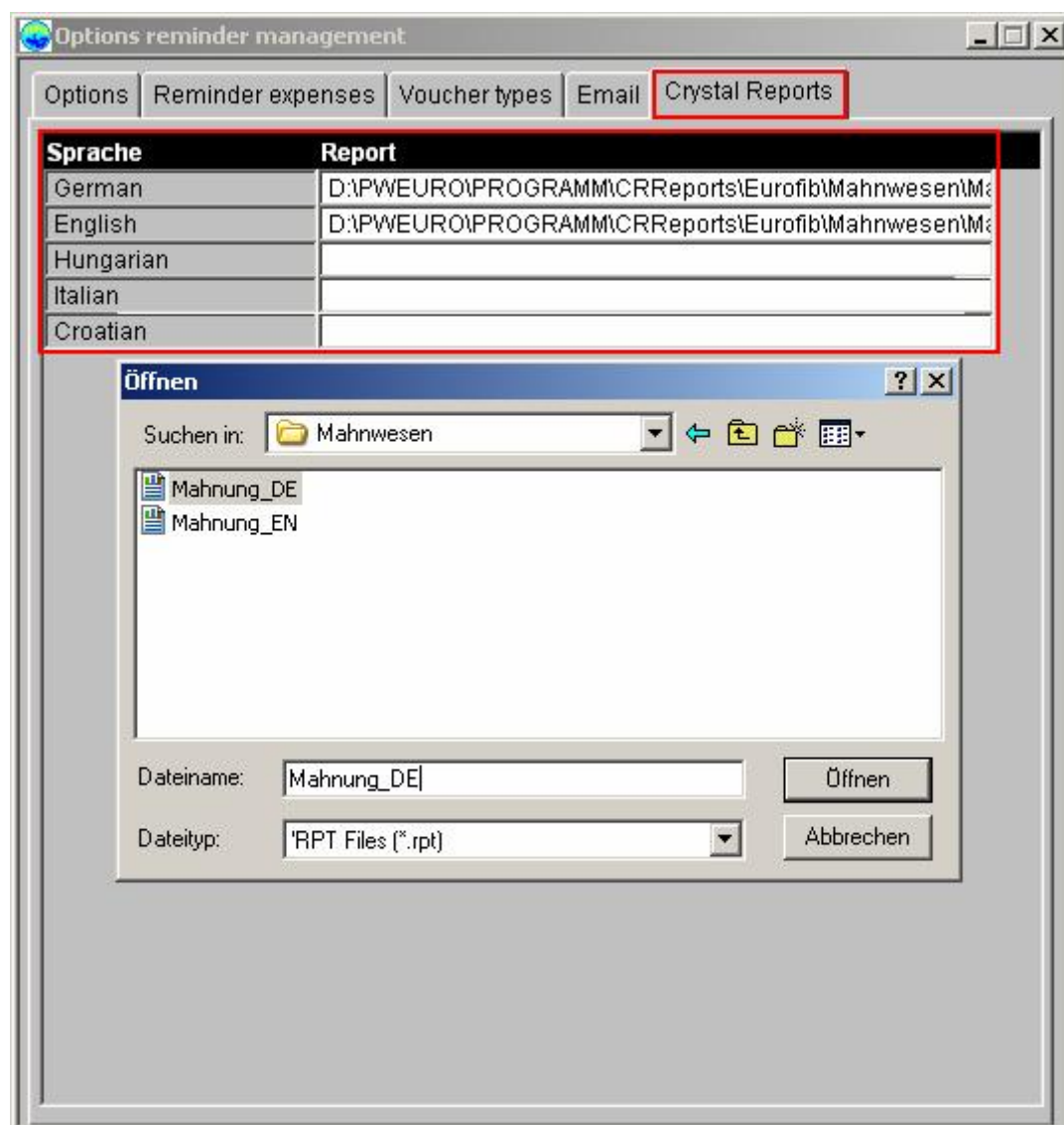
You can find the **default reports** under the following path:  
(please consider your path and you directory structure!)

**Example german:**

C:\Program Files\PwEuro\Programm\CRReports\Eurofib\Mahnwesen\Mahnung\_DE.rpt

**Example englisch:**

C:\Program Files\PwEuro\Programm\CRReports\Eurofib\Mahnwesen\Mahnung\_EN.rpt



If you need an individual layout please contact our support.



Remind => Reminder => Texts

After the change to Crystal Reports you have to enter the reminder texts.

Now choose the desired type of text (e.g. reminder level 1) and the corresponding language (e.g. Englisch)

Now click the button „Edit“.

**Texte RTF**

Auswahl

Textart: reminder level 1

Sprache: Englisch

Anlage: 20.01.2009 SUP

Änderung: 20.01.2009 SUP

Kontenplan: ☐

**Reminder**

Dear Sir or Madam

This is an example text for reminder level 1 in Crystal Reports.®

Bearbeiten

In the following window you can enter the text incl. different formatting settings. You can close your input with the button „OK“.

**text**

Arial 14

**B I U K**

0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

**Reminder**

Dear Sir or Madam

This is an example text for reminder level 1 in Crystal Reports.®

OK Cancel

Save your input with a click on the disk within the menu. Repeat this procedure for each reminder text.

The dynamic embedding of headlines and logos isn't possible with Crystal Reports because they are fixed within the report.