



## Selection / Filter

With this selection you have the possibility to filter your reports in EuroFib for Windows afterwards. Now you are also able to save and manage such selections/filters for later use.

### Requirements for the management:

Special programs => My settings, tabpage „options“

Activate „Save“ for your EuroFib user.

If you want to use your selections in other clients, activate “show them in all clients”.

If you want to share your selections with other EuroFib users , activate „show them for all users“.





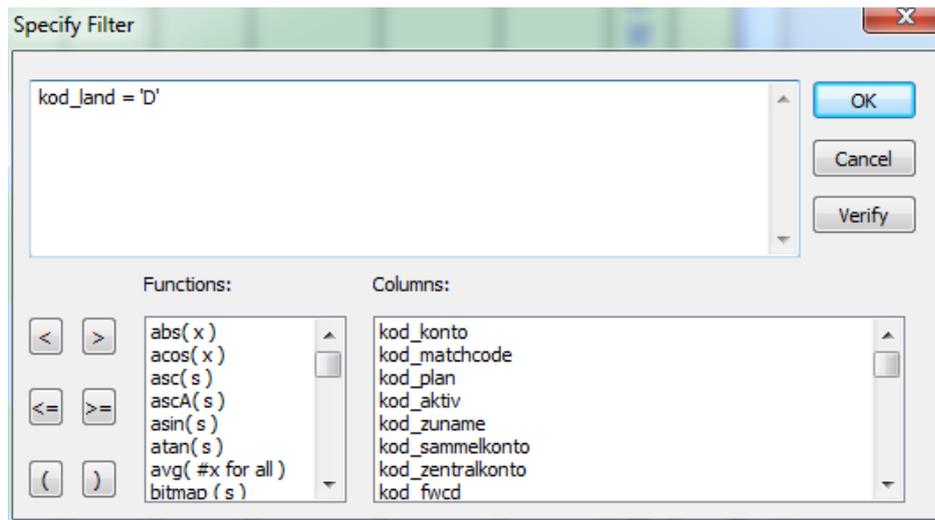
### Example:

You print a basic data list of all debtors and you want to filter this list for a special country.

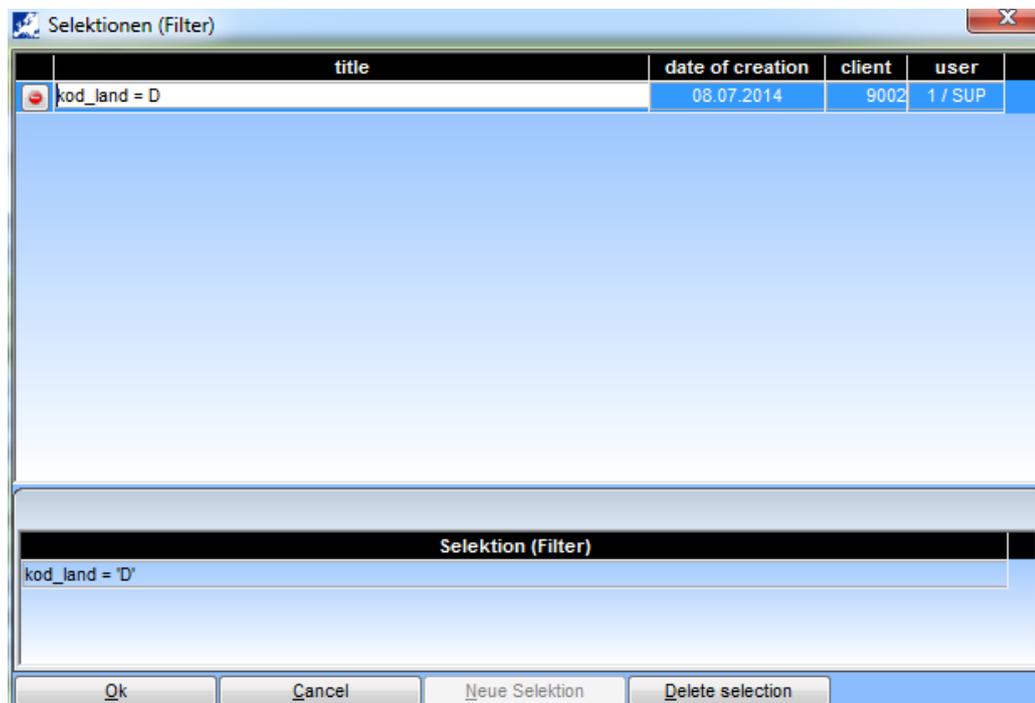
- Reports => Debtors/Creditors data
- Preview without restrictions

File => Selection

Define the filter for country sign „D“ (= only debtors from Germany)



If you click „OK“ to activate this filter, the management mask will be displayed.





Enter a description for this filter.

	title	date of creation	client	user
	Only debtors from Germany	08.07.2014	9002	1 / SUP

In the bottom area you see the syntax of your filters.

With a click on „OK“ the filter will be activated for the report in the background and saved at the same time.

kod\_land = D

**Selektion (Filter)**

kod\_land = 'D'

Ok Cancel Neue Selektion Delete selection

If you start the program „Selection“ again, the management mask will be displayed immediately with your previous saved filters.

You can choose from the following actions:

- Select and activate a previous defined filter  
⇒ Click „OK“
- Create a new filter  
⇒ Click „New selection“
- Delete selected filter  
⇒ Click „Delete selection“
- Edit selected filter (e.g. enter other country code once and then filter by this one)  
⇒ Click „Adapt selection“

**Selection (filter)**

kod\_land = 'D'

Ok Cancel New selection Delete selection Selektion anpassen